

Albany Area Arts Council, Inc

Meeting Agenda

February 28, 2019

6:00PM – 8:00PM

Type of Meeting: Full Board

Meeting Facilitators: Smith Wilson, President
Nicole Williams, Executive Director

Invitees:

Nicole Williams (ED)	Sandy Peacock	Sylvia Maxwell
Smith Wilson (Pres.)	Sandra Smith	Carol Fullerton
Bill Swan (VP)	Femi Anderson	Wendy Howell
Kayanne Blackwell (Treas.)	Reedi Hawkins	Joelle Fryman
Jim LeVaughn	Ray Pierotti	Erin Freeman
Jim Ligon	Jenny Collins	

I. Call to order

***** At this time, we request a volunteer to act as secretary for this meeting.

II. Roll Call

III. Welcome returning Board Member, Wendy Howell, and new Board Members, Joelle Fryman and Erin Freeman.

IV. Approval of minutes from meetings (June 21, 2018, July 26, 2018, August 31, 2018, and January 24, 2019)

V. Treasury Reports (2.15.2019)

- a) Operational Acct: \$16,851.07/ Special Events Acct: \$12071.10 / Savings Acct: \$12029.07
- b) Income - Annual Budget: \$107,753.00 / FY to Date: \$52,045.90
Expenses - Annual Budget: \$103,685.92 / FY to Date: \$47,542.01

VI. Board Maintenance (Executive Committee)

- a) The Board will receive nominations for replacement of Board Secretary.
- b) Report requested from Nominating Committee Chair on proposed new board members.
- c) Board is reminded to utilize nominating committee protocol when recommending new members. Email jbligon@bellsouth.net.

VII. Old Business

- a) See Director's report

VIII. Director's Report

- a) We have had a request from ASO for volunteers to assist with their St. Patrick's Day fundraiser at Pretoria Fields on March 16th.

- b) Empty Bowls Final Financial Report is still outstanding. Waiting on reconciliation from SOWEGA COA. Early March Planning Meeting for EB 2020 will be postponed to April following report to board on 2019 financials.
- c) Book Club research report
- d) Teen Art Camp
- e) Alonzo Lines Ballet inquiry.
- f) Request for rental facility donation – ASU fundraiser for students
- g) Chehaw Park has reached out for assistance / partnership with their 2nd Muckalee Creek Arts and Crafts Festival.
- h) ED request for preferred method of contact – Outlook or Google Calendar?

IX. Upcoming Events

- a) Works by Julie Bowland opens April 4
- b) Southwest Georgia Regional Juried Art Show opens May 30
- c) Pottery by Kirby Gregiry opens July 11
- d) Paintings by Rich Curtis opens Sept 5
- e) South GA College Art Competition opens Nov 1
- f) DCESS exhibit opens Dec 4
- g) Holiday pARTy Dec 14

X. Next Full Board Meeting March 28, 2019

XI. Adjournment

Board Meetings 2019

January 24, 2019
 February 28, 2019
 March 28, 2019
 April 25, 2019
 May 23, 2019
 June 27, 2019 (Annual Meeting)
 July 25, 2019
 August 22, 2019
 September 26, 2019
 October 24, 2019
 December 12, 2019 (Board's holiday party)

Albany Area Arts Council
Board of Directors Meeting
Minutes June 21, 2018

Attendance:

Nicole Williams (ED)

Reedi Hawkins

Amanda Garlock

Smith Wilson (President)

Kayanne Blackwell

Carol Fullerton

Jim Ligon (Treasurer)

Voting by Proxy:

Abigail Ward (held by Kayanne Blackwell)

Jenny Collins (Held by Smith Wilson)

Reedi Hawkins (Held by Kayanne Blackwell)

Sylvia Maxwell (Held by Jim Ligon)

Jim LeVaughn (Held by Smith Wilson)

Smith Wilson called the meeting to order at 5:45 pm.

The nominating committee nominated the following members as officers of the Board:

President: Smith Wilson

Vice President/President Elect: Bill Swan

Secretary: Amanda Garlock

Treasurer: Kayanne Blackwell

Past President: Jim Ligon

Smith asked for a vote on proposed officers.

Officers of the Board were approved by motion from Jim Ligon, seconded by Reedi Hawkins, and Board voted unanimously to approve.

The nominating committee then presented the classes of 2019, 2020, and 2021.

Board member classes were approved by motion from Jim Ligon, seconded by Kayanne Blackwell, and Board voted unanimously to approve.

Treasurer Jim Ligon reviewed the financial reports.

OTE Task Force reported progress on project. Municipal building is not available due to renovations. The Task Force recommends that the event stay downtown unless a downtown building cannot be secured timely, in which case, the event may need to move to one of the hotels in Northwest Albany.

Smith made a motion to table the Albany heights project until after OTE. Kayanne seconded the motion. Board voted unanimously to pass the motion.

Board requested to communicate new board members to nominating committee. Jim Ligon reappointed to Nominating Committee chair by President Smith Wilson. Old Board Members may be recommended, if they are interested and eligible.

Executive Director presented report on Juried Art Show. Eight pieces have been sold and the total net expense of the event was \$260.56 with 350 attendees.

Executive Director presented update on Teen Art Camp. Cancelled due to unavailability of instructor. All registration fees confirmed as refunded and scholarship patronage of \$2000 retained.

Peach State Opera has been tabled due to too many unknowns to make a commitment at this point and the desire to put all focus on OTE.

Treasurer Elect Kayanne Blackwell presented 2019 budget. Projected revenue of \$86,150 with similar expenses in 2019. Net revenue of \$4893 projected, with the assumption of making \$2 for every \$1 spent on OTE. Suggestions made for greater marketing due to updated space and possibility of more rentals—suggestion was tabled.

[CLOSED SESSION] – Notes included since all information discussed in closed session has been disclosed.

Smith Wilson asked for a closed session to discuss executive compensation. Executive Director Nicole Williams exited the room.

Jim proposed 3% salary increase, with corresponding FICA increase and a possibility of incentive compensation after OTE, provided it is as successful as it is projected to be. The board discussed and agreed. Jim motioned for the change to the budget, Carol Fullerton seconded the motion, and the budget was passed unanimously.

Session was reopened. Information on salary increase and bonus opportunity presented to Nicole.

Smith motioned to adjourn the meeting at 7:35 pm. Jim seconded the motion and it was passed unanimously.

Meeting adjourned.

Respectfully Submitted,



Amanda Garlock, Secretary

Albany Area Arts Council, Inc

Meeting Minutes

July 26, 2018

5:30PM – 6:30PM

Type of Meeting: Full Board

Meeting Facilitators: Smith Wilson, President
Nicole Williams, Executive Director

Present:

Nicole Williams (ED)

Jim Ligon

Bill Swan (VP)

Sandy Peacock

Kayanne Blackwell (Treas.)

Jenny Collins

Amanda Garlock (Sec.)

I. Call to order

- a) Bill called the meeting together at 7/26/2018

II. Roll Call

- a) Full quorum is 8, only 6 present

III. Approval of minutes from last meeting (June 21, 2018)

- a) Bill Swan called for a motion to pass. Jim Ligon motioned to pass, Kayanne Seconded, all unanimous vote to pass.
- b) Point of order: No quorum. Can't pass minutes. Vote withdrawn.

IV. Board Maintenance

- a) Review Nominating Committee Protocol
 - a. Protocol reviewed. (Again, send contact information to Jim as nominating committee to do preliminary.)

V. Treasury Reports (June 30, 2018)

- a) Operational Acct: \$11,586.73 / Special Events Acct: \$12,404.52 / Savings Acct: \$12,027.66

b) Income - Annual Budget: \$86,155.00 / FY to Date: \$88,135.81

c) Expenses - Annual Budget: \$78,069.24 / FY to Date: \$87,948.98

d) NET INCOME FY 17-18: \$186.83

Kayanne gave treasurer's report. Currently about \$2000 ahead of budget—ended year \$200 positive—thought we would end \$8000 positive, but made a budgeting error with payroll taxes and first third of OTE paid, which was unplanned.

VI. Project / Committee / Task Force Reports

a) Over The Edge

- OTE has agreed to allow use of a 4-story building with the express intent of attempting to secure the Dougherty County Main Branch Library for the event. OTE's initial facility review is positive and initial contact with

the DCMBL Director Pauline Abbide is positive. OTE is working with Pauline to begin the next steps of insurance negotiation, etc.

- At this point, OTE has also reached out to the property managers for The Flats and Albany Towers as well as the Holiday Inn and Suites in Northwest Albany. There has been no further report in this regard, but it is the intention of OTE to continue pursuing all available options until a contract is signed.
- OTE has breached the option of rescheduling the event for spring if we feel that we need the time to make the event as successful as possible. At this point, the board should consider this option.’

Task Force to send out a vote about pushing out the date to March or April.

Kayanne motioned to move to spring, Jim seconds. Present members unanimously in favor.

b) Executive Committee Report

- See nominating committee updates.

VII. Director’s Report

a) Dealing with humidity options

- i. Stop hanging artwork
- ii. Get a dehumidifier (rental or purchase)
- iii. Change artist contract for individual shows, change prospectus for large shows, such as JAS.
- iv. Change art show dates
- v. Put sheet metal on stairs to wick away rain
- vi. Be careful not to hang artwork over vents
- vii. Humidity gauge

b) Committee Needs

- i. Sandy and Kayanne—Empty Bowls
- ii. Jenny – Rental Marketing
- iii. Wait on New Members for Exhibitions Committee

c) December Board Meeting will be on December 13th

VIII. Old Business

- a) None pending

IX. New Business

- a) Amazon Smile – Use smile.amazon.com, instead of Amazon app

X. Upcoming Events

- a) Art Exhibition: Jean Eaton Gay opening 8.16.18

XI. Next Full Board Meeting, August 23 (5:30PM @ AAAC)

XII. Adjournment

Bill called for a motion to adjourn, Jim made the motion, Sandy seconded, unanimous vote to adjourn.

Meeting Minutes

August 23, 2018

Had no quorum. Present members discussed sending out poll about changing meeting times to increase Board attendance.

Discussed, but were unable to vote on:

- OTE Dates
- Empty Bowls
- Rental Agreements for workshop rental rates

Albany Area Arts Council, Inc

Meeting Minutes

January 24, 2019

Type of Meeting: Full Board

Meeting Facilitators: Smith Wilson, President
Nicole Williams, Executive Director

Present:

Nicole Williams (ED)	Jim Ligon
Smith Wilson (Pres.)	Sandy Peacock
Bill Swan (VP)	Reedi Hawkins

Smith Wilson called meeting to order at 5:30PM. In the absence of the Board secretary, Smith and Nicole agreed to take minutes.

No minutes were read. Present board members discussed inability to approve minutes due to lack of quorum. Outstanding minutes to be approved include June 21, 2018, July 26, 2018, and August 31, 2018. There are no official minutes from meetings in September and December due to failure to meet quorum.

Treasury Reports were reviewed. (current 1.15.2019)

- Operational Acct: \$15,201.43/ Special Events Acct: \$12,168.53 / Savings Acct: \$12,028.86
- Income - Annual Budget: \$107,753.00 / FY to Date: \$43,045.69
- Expenses - Annual Budget: \$103,685.92 / FY to Date: \$39,681.45

Present members reviewed Executive Committee's request for assistance with Board Maintenance. This request will be continued onto next meeting agenda.

Resignation of Board Secretary, Amanda Garlock, was announced. She has relocated. Nomination of new secretary has been deferred to next board meeting due to lack of volunteers among present members.

Executive Director announced that Wendy Howell has returned to Albany for work and requested reinstatement on the Board.

Executive Director announced new Board candidates Joelle Fryman and Erin Freeman.

Despite lack of quorum, and facing an obvious need for additional Board Members, Board President, Smith Wilson, and all other present members elected to accept the proposal of these three incoming Board Members as a recommendation from the nominating committee and voted unanimously to induct Wendy Howell, Joelle Fryman, and Erin Freeman onto the Board of Directors effective immediately. No recommendation was made as to the class specification of the incoming members.

Present members discussed the fact that Over The Edge is ready to return down payment if we want. Considering the re-instatement of Wendy Howell onto the Board, and her new role as Public Information Officer for Dougherty County, present members elected to postpone receiving reimbursement for down payment on the OTE fundraiser pending additional conversations with Wendy about the viability of re-approaching the Dougherty Co Gov't regarding use of the Gov't center as a site for the OTE Event.

ED reported on Empty Bowls event. Tickets sold out @ 360 due to difficulty procuring bowls. Additional expenses were incurred due to change in Civic Center Management. Final Financial Report is expected @ February Board Meeting to Proceed early March Planning Meeting for EB 2020.

A review of the December roundtable discussion that the Arts Council focus on smaller and more regular community events and / or class oriented activities to build a base of consistent and manageable activity led to a discussion of possible ideas for programming. Ideas included Book club, movie club, Meal Prep Classes, "Albany Art Project" (based on "Memphis Art Project" model), and a fundraising Bazaar / rummage sale.

A consensus was reached for ED to immediately begin research and planning for a book club.

ED brought an inquiry to the board regarding a rental request for the weekend prior to the opening of the Southwest Georgia Regional Juried Art Show Planning Meeting. The question being whether we can have a rental after the exhibit is installed but before it opens. Present Board Members asked ED to inquire about the type of event, expected guests, and granted her leverage to make the best decision with the available information.

Upcoming Events were announced:

- a) Renaissance Connections "Works by Henry Gorham" opens February 7, 6-8 @ AAAC
- b) Works by Julie Bowland opens March 7
- c) Southwest Georgia Regional Juried Art Show opens May 30

- I. Next Full Board Meeting February 28, 2019
 - a) Set Nov / Dec Holiday Board Meeting Date
- II. Bill Swan made a motion to adjourn which was seconded by Sandy Peacock. Meeting adjourned at 7PM.

Albany Area Arts Council
Balance Sheet
As of February 15, 2019

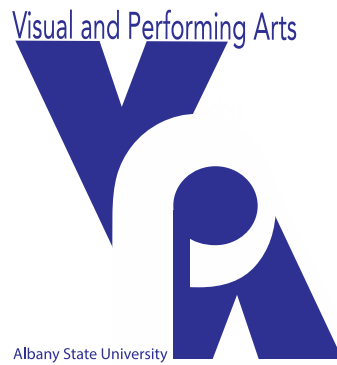
	<u>Feb 15, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
AAAC operational (AB&T)	16,851.07
AAAC Savings (Back Up)	12,029.07
AAAC Special Events	12,071.10
Total Checking/Savings	<u>40,951.24</u>
Total Current Assets	<u>40,951.24</u>
Fixed Assets	
15000 · Furniture and Equipment	35,449.96
15900 · Leasehold Improvements	38,951.00
17100 · Accum Depr - Furn and Equip	-32,019.89
17300 · Accum Depr - Leasehold Imps	-26,051.36
Total Fixed Assets	<u>16,329.71</u>
TOTAL ASSETS	<u><u>57,280.95</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Nicole's AAAC Credit Card	438.44
Total Credit Cards	<u>438.44</u>
Other Current Liabilities	
24000 · Payroll Liabilities	
24331 · FICA Payable	1,603.22
24332 · FIT W/H Payable	1,153.11
24333 · GAIT W/H Payable	578.68
Total 24000 · Payroll Liabilities	<u>3,335.01</u>
Total Other Current Liabilities	<u>3,335.01</u>
Total Current Liabilities	<u>3,773.45</u>
Total Liabilities	<u>3,773.45</u>
Equity	
32000 · Unrestricted Net Assets	49,003.61
Net Income	4,503.89
Total Equity	<u>53,507.50</u>
TOTAL LIABILITIES & EQUITY	<u><u>57,280.95</u></u>

Albany Area Arts Council Profit & Loss Budget vs. Actual July 2018 through June 2019

	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
45000 · Investments				
45030 · Interest-Savings, Short-term CD	1.61	3.00	-1.39	53.7%
Total 45000 · Investments	1.61	3.00	-1.39	53.7%
600 · Statement of Revenue				
602 · Contributions Business	0.00	2,500.00	-2,500.00	0.0%
604 · Contributions Foundations	4,065.00	4,500.00	-435.00	90.3%
615 · Memorials	0.00	0.00	0.00	0.0%
616 · Government Grants/ COA	30,000.00	45,000.00	-15,000.00	66.7%
621 · Education Programs/ Exhibits				
621.1 · Art Sale (Artist)	5.00	0.00	5.00	100.0%
Total 621 · Education Programs/ Exhibits	5.00	0.00	5.00	100.0%
622 · Corporate Art Shows				
622.1 · MillerCoors Makes Art	2,216.64	2,500.00	-283.36	88.7%
Total 622 · Corporate Art Shows	2,216.64	2,500.00	-283.36	88.7%
626 · Annual Juried Art Show Income				
626.1 · JAS Entry Fee	0.00	2,000.00	-2,000.00	0.0%
626.2 · JAS Ad Sales	0.00	0.00	0.00	0.0%
626.3 · JAS Sponsorship / Donation	0.00	0.00	0.00	0.0%
626.4 · JAS Art Sales	1,945.00	0.00	1,945.00	100.0%
Total 626 · Annual Juried Art Show Income	1,945.00	2,000.00	-55.00	97.3%
627 · Teen Art Camp				
627.1 · Student Scholarships	0.00	0.00	0.00	0.0%
627 · Teen Art Camp - Other	0.00	1,000.00	-1,000.00	0.0%
Total 627 · Teen Art Camp	0.00	1,000.00	-1,000.00	0.0%
628 · Classes				
Dance Classes (ATC Partnership)	0.00	750.00	-750.00	0.0%
Total 628 · Classes	0.00	750.00	-750.00	0.0%
628.0 · Rental/Facility Income				
628.1 · Security Deposit Liab/Expense	75.00	0.00	75.00	100.0%
628.2 · Security Dep & Reservation Fee	875.00	500.00	375.00	175.0%
628.0 · Rental/Facility Income - Other	7,650.00	4,000.00	3,650.00	191.3%
Total 628.0 · Rental/Facility Income	8,600.00	4,500.00	4,100.00	191.1%
630 · Fundraising Events				
630.1 · Empty Bowls	0.00	3,500.00	-3,500.00	0.0%
630.2 · Membership	5,225.00	4,000.00	1,225.00	130.6%
630.3 · Annual Fundraiser	0.00	37,500.00	-37,500.00	0.0%
Total 630 · Fundraising Events	5,225.00	45,000.00	-39,775.00	11.6%
Total 600 · Statement of Revenue	52,056.64	107,750.00	-55,693.36	48.3%
631 · Paypal Process Surcharges	-12.15			
Total Income	52,046.10	107,753.00	-55,706.90	48.3%
Gross Profit	52,046.10	107,753.00	-55,706.90	48.3%
Expense				
65000 · Operations				
65001 · Janitorial and Cleaning Expense				
65001.1 · Janitorial Contractor	1,200.00	1,800.00	-600.00	66.7%
65001.2 · Cleaning Supplies	0.00	200.00	-200.00	0.0%
65001.3 · Paper Supplies	76.17	500.00	-423.83	15.2%
65001 · Janitorial and Cleaning Expense - Other	90.38	0.00	90.38	100.0%
Total 65001 · Janitorial and Cleaning Expense	1,366.55	2,500.00	-1,133.45	54.7%
65000 · Operations - Other	0.00	0.00	0.00	0.0%
Total 65000 · Operations	1,366.55	2,500.00	-1,133.45	54.7%
66000 · Payroll Expenses	8,175.94	12,900.00	-4,724.06	63.4%
700 · Total Expenses				
711 · Salaries				
331 · FICA	-2,101.20	-3,151.80	1,050.60	66.7%
332 · FED	-3,073.52	-4,610.28	1,536.76	66.7%
333 · STATE TAXES	-1,648.00	-2,472.00	824.00	66.7%
711 · Salaries - Other	27,466.64	41,200.00	-13,733.36	66.7%
Total 711 · Salaries	20,643.92	30,965.92	-10,322.00	66.7%
730 · Bank Charges	0.00	0.00	0.00	0.0%
732 · Travel and Meetings	47.96	200.00	-152.04	24.0%
733 · Computer Expenses				
733.1 · Website, Web Apps & EMarketing	347.88	1,000.00	-652.12	34.8%
733.2 · Software Updates	0.00	0.00	0.00	0.0%
733.3 · Printer & Print Related Expense	109.12	120.00	-10.88	90.9%
733 · Computer Expenses - Other	0.00	1,000.00	-1,000.00	0.0%
Total 733 · Computer Expenses	457.00	2,120.00	-1,663.00	21.6%
738 · Depreciation	0.00	1,300.00	-1,300.00	0.0%
744 · Dues,Subscription&Membership	1,127.00	2,400.00	-1,273.00	47.0%
749 · Board Meetings				
749.1 · Board Development Projects	0.00	0.00	0.00	0.0%
749 · Board Meetings - Other	213.79	200.00	13.79	106.9%
Total 749 · Board Meetings	213.79	200.00	13.79	106.9%
751 · Nonemployee Expense	224.00	3,000.00	-2,776.00	7.5%
757 · Insurance - Liability	1,542.00	1,500.00	42.00	102.8%
758 · Workmen's Comp. Ins.	368.00	400.00	-32.00	92.0%
764 · Advisory Board	26.46	250.00	-223.54	10.6%
765 · Legal & Accounting	700.00	1,000.00	-300.00	70.0%
766 · Miscellany	0.00	0.00	0.00	0.0%

Albany Area Arts Council
Profit & Loss Budget vs. Actual
 July 2018 through June 2019

	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget
767 - Advertising & Marketing				
767.1 - Sentext Marketing Campaign	0.00	0.00	0.00	0.0%
767 - Advertising & Marketing - Other	0.00	200.00	-200.00	0.0%
Total 767 - Advertising & Marketing	0.00	200.00	-200.00	0.0%
770 - Office Supplies	176.90	600.00	-423.10	29.5%
774 - Postage	1,241.00	1,250.00	-9.00	99.3%
775 - Professional Fees	0.00	0.00	0.00	0.0%
777 - Rental Expense				
777.1 - Security Guard Expense	735.00	1,100.00	-365.00	66.8%
777.2 - Security Deposit Refund	225.00	0.00	225.00	100.0%
777 - Rental Expense - Other	255.14			
Total 777 - Rental Expense	1,215.14	1,100.00	115.14	110.5%
778 - building Maintenance & repairs				
778.1 - Landscaping & Exterior	97.16	500.00	-402.84	19.4%
778 - building Maintenance & repairs - Other	30.00	500.00	-470.00	6.0%
Total 778 - building Maintenance & repairs	127.16	1,000.00	-872.84	12.7%
790 - Telephone, Telecommunications	968.27	1,500.00	-531.73	64.6%
795 - Utilities	6,500.35	9,000.00	-2,499.65	72.2%
821 - Education Programs/ Exhibits				
821.1 - Publications & Mailing	582.71	1,000.00	-417.29	58.3%
821.2 - Catering / Food & Beverage	683.21	3,000.00	-2,316.79	22.8%
821 - Education Programs/ Exhibits - Other	88.08			
Total 821 - Education Programs/ Exhibits	1,354.00	4,000.00	-2,646.00	33.9%
832 - Fund Raising Projects				
832.1 - empty bowls	0.00	500.00	-500.00	0.0%
832.2 - Membership	615.01	750.00	-134.99	82.0%
832.3 - Annual Fundraiser	0.00	0.00	0.00	0.0%
Total 832 - Fund Raising Projects	615.01	1,250.00	-634.99	49.2%
700 - Total Expenses - Other	0.00	0.00	0.00	0.0%
Total 700 - Total Expenses	37,547.96	63,235.92	-25,687.96	59.4%
822 - Special Events Expenses				
822.1 - Family pARTies	108.23	250.00	-141.77	43.3%
822 - Special Events Expenses - Other	0.00	0.00	0.00	0.0%
Total 822 - Special Events Expenses	108.23	250.00	-141.77	43.3%
823 - Corporate Art Shows				
823.1 - MillerCoors Makes Art	1,215.99	1,300.00	-84.01	93.5%
Total 823 - Corporate Art Shows	1,215.99	1,300.00	-84.01	93.5%
826 - Annual Juried Art Show Expenses				
826.1 - JAS Catering	0.00	0.00	0.00	0.0%
826.2 - JAS Publications & Mailing	0.00	750.00	-750.00	0.0%
826.3 - JAS Awards	0.00	1,050.00	-1,050.00	0.0%
826.4 - JAS Juror Fees	0.00	450.00	-450.00	0.0%
826.5 - JAS Miscellaneous Expenses	0.00	150.00	-150.00	0.0%
826.6 - JAS Art Sale - Paid to Artist	1,700.00			
826 - Annual Juried Art Show Expenses - Other	0.00	0.00	0.00	0.0%
Total 826 - Annual Juried Art Show Expenses	1,700.00	2,400.00	-700.00	70.8%
827 - Teen Art Camp Expenses				
827.1 - TAC Instructor Compensation	0.00	1,000.00	-1,000.00	0.0%
827.2 - TAC Art Supplies	0.00	1,000.00	-1,000.00	0.0%
827 - Teen Art Camp Expenses - Other	0.00	250.00	-250.00	0.0%
Total 827 - Teen Art Camp Expenses	0.00	2,250.00	-2,250.00	0.0%
830 - Transfers				
830.2 - transfer to AAAC special events	0.00	0.00	0.00	0.0%
830.4 - Paypal Fee	127.97	100.00	27.97	128.0%
Total 830 - Transfers	127.97	100.00	27.97	128.0%
833 - Over the Edge	0.00	18,750.00	-18,750.00	0.0%
Total Expense	50,242.64	103,685.92	-53,443.28	48.5%
Net Ordinary Income	1,803.46	4,067.08	-2,263.62	44.3%
Net Income	1,803.46	4,067.08	-2,263.62	44.3%



Albany State
is taking students on
Italy this summer. The students are not rich and they need some financial help
with this venture.

Universities Art Department
a wonderful adventure to

I am hopeful that you all would consider letting us use the Arts Council for a
fundraising event for these students. It fits the mission statement of the
council in that is a rare and wonderful opportunity to support local artist.

This would be a musical evening with food and beverages. The ticket prices will
be 20 a head and we will be raffling off some items including student and
faculty artwork.

We would not need any special provisions, except we would like to be able to
use your nice serving trays and utensils.

We will be bringing in parents, faculty (from all discipline) and relatives of
these students that have not had the pleasure of experiencing the beauty of
the venue. This should bring in more clients for rentals and events in the future
at the Carnegie.

We would like this event to be held April 26th 6 - 9 which is a Friday evening, at
his time we are waiting to hear from the faculty Jazz band to validate this date
and time for us.

We thank you for considering this and look forward to your response,

A handwritten signature in black ink that reads "Abigail Ward". The signature is written in a cursive, flowing style.

Abigail Ward
Assistant Professor
386.366.2376
abigail.ward@asurams.edu